

# Wrentham Public Schools Facilities Use Application

Date of Application: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Daytime Phone: \_\_\_\_\_

Fax No.: \_\_\_\_\_

Home Phone: \_\_\_\_\_

Cell Phone: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Organization: \_\_\_\_\_ Time of Use: \_\_\_\_\_

Purpose of Use: \_\_\_\_\_ Start date: \_\_\_\_\_

Date(s) of Use: \_\_\_\_\_ End date: \_\_\_\_\_

Excluded Dates: \_\_\_\_\_

*\* A minimum of four (4) hours is required for custodians on weekends or on days when school is not in session. Facility use will not be available on federal holidays. On school days, no use may continue after 10:00 PM.*

**Weekend Custodial Requested Open time:** \_\_\_\_\_ **Close time:** \_\_\_\_\_

### Janelli Annex

- Gibbons Gym
- Conference Room

### Delaney School

- Cafeteria
- Conference Rom

### Vogel School

- Room 4
- Room 5

### Roderick School

- Cafeteria/Gym
- Raymond Library

other: \_\_\_\_\_

Kitchen use request Describe: \_\_\_\_\_

*Additional facility fee is required for kitchen use*

Estimated number of attendees: \_\_\_\_\_

PLEASE Submit by Email if possible